

INEEL WATER INTEGRATION PROJECT MEETING MINUTES
Wednesday, April 17, 2002

Attendees:

Name	Organization	E-Mail Address
Jan Brown	INEEL	browjm@inel.gov
Doug Burns	INEEL	deb4@inel.gov
Dave Frederick	INEEL Oversight Program	dfrederi@deq.state.id.us
Richard Kauffman	DOE-ID	kauffmrm@id.doe.gov
Kendall Kincaid	DOE-ID	kinkaikl@id.doe.gov
Marianne Little	INEEL	lit@inel.gov
Marilynne Manguba	INEEL	mangma@inel.gov
Enoch Miles	DOE-ID	milesew@id.doe.gov
Al Yonk	INEEL	yonkak@inel.gov

On Phone:

Dave Rydalch	INEEL CAB	weedfree@fretel.com
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Review of Action Tracking Log and 30-day Look Ahead

Doug Burns reviewed the Action Tracking Log and 30-day Look Ahead as posted to the website. The tasks in the Log are the result of a planning meeting held on April 11th. Item #25 involves a meeting on April 25th with Jeb Blackburn, INEEL, to look at INEEL project workscope to identify projects that have scope related to the Water Integration Project.

Doug clarified that the deliverable on the WIP Fact Sheet is a draft and Jan Brown agreed to provide an outline for the fact sheet at the next meeting.

The Presentation to the Wood River RC&D will be in Hailey on May 2nd and will be attended by Brad Bugger, Doug Burns, and Jan Brown. Doug Burns is on the agenda for the regular ISU Engineering Seminar (12 Noon, April 26th in Pocatello) to talk about the Water Integration Project and water issues at the INEEL.

A first draft of the outline for the Conceptual Model Summary report has been completed by North Wind Environmental.

VE Session Report

Al Yonk handed out copies of the VE Session Report, which he will be mailing on Thursday. The four criteria developed and the ranked uncertainties can be found on page 5. Comments have been very positive regarding the VE session, on the session itself, on the output, and on the utility of the facilitation system. Doug Burns reported on the top ten uncertainties at the ESRA review meeting last week and there was positive response from the ESRA Principal Investigators.

The next step will be to incorporate the uncertainties (or a subset of the uncertainties) into the roadmap, and they will be used to identify tasks, research and projects to address them. This science strategy will also take into account cost/benefit tradeoffs.

Stakeholder Involvement

Jan Brown reported on stakeholder involvement progress. The interactions with the RC&Ds are focused on opening up dialog with local government entities. High Country RC&D is establishing an ad hoc committee to interact with the project, and the Wood River RC&D has indicated they are interested in establishing a standing committee. The next step will be to identify and engage key players in the Boise area.

Jan read excerpts from letters received from the INEEL CAB and the Mid-Snake RC&D that included positive remarks about the Water Integration Project.

Doug mentioned that a commitment has been made to respond to public comments within 10 days of their receipt, and it was suggested that comments should be acknowledged immediately as they are received.

The group discussed how to engage our internal INEEL and DOE stakeholders and keep their interest. Jan will be making a presentation to the High-Level Waste Program Support staff on April 25, and Doug agreed to give an overview of the project to the Water Resources Committee in May. The group agreed to keep an eye out for opportunities (staff meetings, presentations, etc.). The events template should be used to report on these internal interactions as well as external ones.

Jan will be attending the International Association for Public Participation Conference in Salt Lake City on May 6 -8. She reminded the group that two public participation training modules are still scheduled for June 4-5, 2002, funded by Penny Phelps, INEEL Communications, and Harold Blackman, Environmental Technology and Engineering.

Next Meeting

Wednesday, April 24, 2002